

# GLEMPIRIS STAFFING

## Direct HR Services, Inc.

Your *complete* human resource company

A Professional Employer Organization

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### Acknowledgement of Receipt of Basic Employment Policies

I understand that these Basic Employment Policies describe important information about Direct HR Services and my Worksite Employer. Direct HR Services has the sole discretion to alter these policies from time to time. I also understand that revisions to these policies may supersede or eliminate one or more existing policies and that all such changes will be communicated through official notices.

I understand that my employment with Direct HR Services is entered into voluntarily and that Direct HR Services and I are free to end the employment relationship at any time, for any reason, with or without cause or advance notice.

I understand that these policies are neither a contract for employment nor a legal document. I have received and will comply with both the policies contained here and any revisions made to it. These policies supersede any and all prior editions.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Worksite Employer

Workers Compensation Class Code: \_\_\_\_\_

Rate of Pay: \_\_\_\_\_